POSITION TITLE:  Journeyman III

REPORTS TO:  Finishing Superintendent, Mailing Foreman/Assistant Finishing Superintendent

SUMMARY:  To work under assignment as the Finishing Superintendent directs. Feed or tail off machines as directed.

ESSENTIAL FUNCTIONS OF THE JOURNEYMAN III:

I. Perform all of the general functions of the job. (see below)
II. Be familiar with the functioning and maintenance of light machines and/or processes in the finishing department.
III. Feed and tail off machines.
IV. Inspect product/stock as assigned.
V. Be able to perform as a team member.

GENERAL FUNCTIONS OF THE JOB:

I. Set up machines and/or processes for specific job orders.
II. Transport stock.
III. Maintain machinery setting and operation as the job or process requires.
IV. Observe safety regulations.
V. Be willing to operate any machine and/or process that the Finishing Superintendent assigns.
VI. Clean, oil, and do daily maintenance on machines.
VII. Keep the work area clear.
VIII. Perform cardboard packaging, strapping, and set-making of products as needed.
IX. Be responsible for the training of the crew on assigned machines and processes.
X. Maintain regular attendance at work and work overtime as required.
XI. Work a flexible schedule that may require nighttime and/or weekend hours as required.
XII. Be willing to work in all areas of production as needed.
XIII. Comply with Pacific Press employee handbook guidelines.
XIV. This job description is not intended to be all-inclusive; the Journeyman III will also perform other reasonable related business duties assigned by the Finishing Superintendent and Mailing Foreman.

EXPERIENCE:  Must show an aptitude for mechanical operations and/or processes.

EDUCATION:  A High School diploma with the ability to read, write, and communicate adequately in the English language.

PHYSICAL REQUIREMENTS:  A minimum of 18 years of age with good general health, good vision, and hearing, hand-eye coordination, an aptitude for mechanical operations. Must have the physical stamina to stand for a complete shift and lift loads up to 40lbs.