

# How to Receive a File

1. Login at: <https://www.pacificpress.com/ftp/login.php>
2. Your login information should be provided to you via an e-mail.
  - a. If you are needing login information contact:  
**Your primary contact at Pacific Press at (208) 465-2500**
3. Click “Home / Pickup Files”
4. Click on file to download file. (example: construction.zip)
5. Choose “Save” to download to local computer.

